

# Henley Business School Excellence Scholarships

## Guidelines and Terms and Conditions

### Guidelines

1. This information applies to new master's students taking up a place of study in 2025/26 who are eligible for consideration for one of the Henley Business School's Excellence Scholarships (see Eligibility Criteria below).
2. Please note that there are other scholarships schemes provided by the University of Reading, or external sponsors, for example Felix Scholarships or Chevening Scholarships. This information relates only to the Henley Business School Master's Scholarship scheme (Henley Business School Excellence Scholarships).
3. Scholarships are awarded on a rolling basis whilst there are still awards available. Candidates are advised to submit their application as early as possible in order to be considered. It is expected that all scholarships will be allocated by July 2025.
4. If you are awarded a scholarship you will be given a deadline by which you need to accept your programme offer in order to secure the scholarship. Should you not meet this deadline, your scholarship will be awarded to the next suitable candidate.
5. The allocation of funds is competitive and not all applications reviewed will be successful. The decision of the Scholarships Panel is final and not open to discussion or appeal.

### Eligibility Criteria

To be eligible for consideration for a Henley Business School Excellence Scholarship for the academic year 2025/26 candidates must:

1. Have an offer for entry to a Master's programme for the academic year 2025/26 (commencing September 2025).
2. Not already be in receipt of a full tuition fee scholarship.

### Terms and Conditions

1. Scholarships will be awarded on the basis of academic merit and the candidate's potential as demonstrated in the application form.
2. Candidates in receipt of a partial tuition fee scholarship from an outside organisation can combine the scholarships, provided that they do not amount to more than the total cost of tuition. We will not award a Henley Business School Scholarship to anyone who already has a full scholarship (e.g. Chevening) to pay for their tuition fees. Scholarship recipients are required to advise us if their financial situation changes and they are subsequently granted a full scholarship from another source. The University reserves the right to

withdraw all or part of the Scholarship and make no (or no further payments) if the student obtains substantial alternative funding from another source.

3. If a candidate is a University of Reading Undergraduate, or alumnus who graduated in the last three years, and is eligible for the Alumni Discount, they may combine the Alumni Discount with any scholarship awarded by Henley Business School.
4. Candidates selected for a scholarship will be notified by email and it is therefore essential that the University has up-to-date contact information. Upon being notified of an award, a candidate will be given a deadline by which they need to accept their programme offer. Upon accepting the offer and paying the required deposit, a candidate's scholarship will be secure. If the offer of admission is not accepted by the deadline set the award will be allocated to another candidate.
5. If a Scholarship is offered to a conditional offer holder, then the award of the Scholarship will also be conditional on the student achieving the conditions of entry.
6. All Scholarships are applied in the form of a tuition fee reduction. There is no cash alternative to the tuition fee reduction. Scholarships cannot be deferred to future years and are for entry in the 2025/26 academic year only. Master's Scholarships are awarded for one year only. Should an applicant defer their studies to the next academic year, their application will be considered again in due course.
7. The Henley Business School Scholarships Panel's decision is final and we are unable to consider requests for reconsideration. Henley Business School reserves the right to withdraw the Scholarship if students are subsequently found to be ineligible or if these terms and conditions are not adhered to.
8. Upon accepting a Henley Business School Excellence Scholarship, candidates are deemed to have agreed to the above terms and conditions. Any queries about Henley Business School Excellence Scholarships should be addressed to [pgscholarships@henley.reading.ac.uk](mailto:pgscholarships@henley.reading.ac.uk)